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OVERALL PERFORMANCE EVALUATION  
OF  
FPAN KASKI BRANCH

Family Planning Association of Nepal  
P.O. Box 486  
Central Library  
Harihar Bhawan, Pulchowk

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## **1. INTRODUCTION**

### **Background**

Family Planning Association of Nepal is a leading NGO working in the field of reproductive health in Nepal. It has been playing an important role in propagating small family norms since 1959 with three districts as its operational areas. FPAN has started its services in three districts in the beginning and now it has expanded its services to 32 districts covering 13 out of 14 zones of Nepal. Through its branch/projects FPAN is providing reproductive health services to the people especially living in the rural areas. The program focus of FPAN has been changing gradually to adjust its program thrust and activities with contemporary demand for FP services of the people. At present FPAN is implementing its five years Strategic Plan (2005-2009).

### **Kaski District**

Kaski district is located in the Western Development Region of Nepal with the 2,017 sq. km area coverage. There are 43 VDCs, 1 Municipality and 1 Sub metropolitan city in the district. Total population of the district is 380,527 (CBS, 2001) among it female population is slightly higher in compare to male (184,995 male, 195,532 female). The annual growth rate of the district is in decreasing trend in compare to 1991 that is 2.81 (1991) to 2.6 (2001). High fertility rate 4.4 (CBS 2001), and other socio economic factors have lead to increase the population of the district. There is lack of access of health service facilities in the district. There is only one district hospital, 12 Health posts, 34 sub health posts and 2 primary health centers to provide the health service to the people of this district.

### **FPAN Kaski Branch**

Kaski branch was established in 1978 to provide family planning education and services to the people. In the initial year, the geographical coverage of the branch was limited in branch clinic. Geographical coverage was expanded from two VDCs in 1982 to 22 VDCs in 1996. Rapid expansion was made in 1991 & 1996. A total of 8 VDCs were expanded in 1991 & 1996 respectively. At present Kaski branch is operating its activities through 15VDCs (9 outreach clinic, 3 CBD clinic and 3 CBOs). The reason of expansion of geographical coverage was mainly due to considering internal capacity of the branch and availability of fund from IPPF & other sources.

Since the beginning of the establishment of Kaski branch, family planning and maternal & child health education and services are being providing through it. Gradually other reproductive health components were integrated into existing components in the branch and outreach clinic. Recently, comprehensive abortion care (CAC) has been introduced in the clinic. At present, family planning, maternal & child health, CAC, STI, general health and counseling on RH service as well as pathology services are being provided through the clinic.

## **Rationale of the Study**

FPAN branches and projects performed their activities according to annual program budget. It is found that the performance of some branches and projects are good whereas some branches and projects are unable to meet the expected outputs. There are limited studies conducted to find out the major factors leading to high and low performance of the branches and projects. It is impossible to evaluate all branches/projects at once. So, this year 2004 Kaski district had been selected to conduct overall performance evaluation of the branch where OPE was not conducted in the past. In the future such study will support the program manager and policy makers to provide feedbacks for the improvement of the branch and also to design program, resource mobilization and effective implementation of the programs.

## **Scope and Limitation of the OPE**

This study covers many issues including unmet RH needs, relevance of program activities implemented by the branch, program planning and implementation process in the branch, women & youth involvement in the programs and sustainability. It also gives a brief knowledge on the problems faced by NGO in program implementation at field level. Besides, the experience gained by the Kaski branch could help to strengthen planning and implementation process of reproductive health activities in other FPAN branch/project.

## **Objectives of the OPE**

The main objective of the study is to provide appropriate feedbacks to the policy makers as well as program implementers for program formulation, implementation and evaluation in the future on the basis of the identified weakness and strengthen of the branch program activities. Specific objectives are as follows:

1. To review the appropriateness, accessibility, and quality of the sexual and reproductive health services provided by the branch
2. To review the program planning and implementation process including staffing, monitoring & supervision, staffing reporting system and report keeping.
3. To access the financial, administrative, contraceptives and drug management system
4. To provide feedbacks to policy makers and program managers for strengthening branch management and effectiveness of the program.

## **Methodology of the Study**

Different methodologies were used to conduct this study. A set of checklists covering all aspects of reproductive health program management had been used by the evaluation team to collect information in Kaski district. During the study period, information was collected by reviewing the records and report documented at FPAN headquarter, branch office and clinic from the past five years (1999-2003). Further the OPE team

conducted meetings and discussions with branch executive committee members, YIC members, Reproductive health women volunteers, club members and clients in the operational areas. Various interviews were also made with branch manager, supervisor, accountant, lab assistant and paramedics.

**Team Composition**

Altogether, three members were involved to conduct the Overall Performance Evaluation of Kaski Branch. Mr. Balaram Katwal, Deputy Director of Program Division was the coordinator of the OPE team. Name and the designation of the team members participated to conduct OPE are given below.

1. Mr. Balaram Katwal, Deputy Director, Program Division
2. Mr. Ram Shakya, Senior Account Officer, Finance Division
3. Mrs. Sushmita Sitoula, Program officer, Program Division

No.	Name of Staff	Designation	Year
1	Mr. Balaram Katwal	Deputy Director	2001
2	Mr. Ram Shakya	Senior Account Officer	2002
3	Mrs. Sushmita Sitoula	Program officer	2003
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